

# ALBUQUERQUE HIGH SCHOOL BAND BOOSTERS

Meeting Minutes

March 2, 2009

## **Opening:**

The regular meeting of the Albuquerque High School Band Boosters was called to order at 6:30p.m. on Monday, March 2, 2009, in the Band Room at Albuquerque High School, Albuquerque, New Mexico, by Holly Wambold, Co-President.

## **Present:**

Irene Moody, Holly Wambold, May Goldenberg, Cindy Chapman, Tony Ohlhausen, Andy Zawadzki, Lisa Zawadzki, Katie Williams, Laurie Magill, Pat Massey, Alice Massey, Denise Bissell, Natalie Adolphi.

### **A. Approval of Agenda**

The agenda was unanimously approved as distributed.

### **B. Approval of Minutes**

The minutes of the previous meeting were unanimously approved as distributed.

### **C. Treasurer's Report – Irene Moody**

#### 1. Income from Fundraisers, February 2009:

A. Chocolate Roses: \$285

B. February Dinner Concert: \$431.67

C. Concert Desserts: \$261

#### 2. Expenditures, February 2009:

A. Music: \$75

B. Uniform Cleaning: \$121.33

#### 3. Balances:

A. \$18,000/approx. overall

B. \$5,000 in student accounts

#### **D. Director's Report – Mr. Schrader**

There was no director's report as Mr. Schrader did not attend.

#### **E. New Business**

##### 1. New Uniform Crew Announced

Our Uniform Crew for next year are: Pam Salazar, Joan Zucker, Lisa Zawadzki, Sara Mills, and Polly Neville. Thank you for stepping up, all. And many, many, many thanks to Linda Young and Lisa Tritz for doing an outstanding job for the last three years.

##### 2. Spring Trip 2010

We need a plan in place for recruitment purposes and fundraising goals. Holly W. has researched this and is working through a school tour organization, which would include transportation, a guide and night chaperones. No trips are locked in until a deposit is paid. A discussion was held regarding using tour organizations versus doing it ourselves, and the general consensus was it was less expensive and potentially less prone to organizational error.

Irene Moody pointed out that the budget takes the spring trip into account with more funds in student accounts. Our current year student account balances will be rolled over into next year's. She suggested a big trip every other year.

Holly W. presented a worksheet with three potential trips and their expenses and itineraries outlined. A vote was taken and the membership voted unanimously that our spring trip in 2010 will be to San Diego, CA. The details of this trip are still under discussion and as yet undetermined.

##### 3. Band Camp 2009

Mr. Schrader's proposal, as presented in his email of 2/19, was discussed as pertains to the Boosters' ability to support the dates proposed both in terms of providing the students to participate, the food and supervision needs, as well as our current information regarding facilities availability. It was generally agreed upon that the dates Mr. Schrader proposed were not feasible for many reasons, not the least of which is the lack of a field upon which to march during that week.

It was moved, seconded and unanimously approved that the Boosters ability to support band camp is contingent upon band camp occurring August 5 to August 14, 2009.

3. Auditor of Booster File at AHS

Pat Massey discussed the recent audit of our file by the APS auditor, who said our file would be a good exemplar of booster setup and organization.

4. BUDGET 2009-2010

A proposed budget for 2009-2010 was presented to the membership. It is based on a 60-student model. A lengthy discussion ensued.

It was agreed that we could potentially lower the band fee to \$200 since most students have taken over responsibility for cleaning their own uniforms. Several of our fundraiser income categories have been converted to all student account income as opposed to splitting the income between student accounts and the general fund.

Irene Moody discussed the individual items in the budget with the membership. It is proposed that we will not be participating in Tournament of Bands in 2009 because of the planned spring trip. Mr. Schrader's proposal for section personnel and employment contracts was discussed. Apparently a contract has been entered into for \$30/hr., which the Boosters never approved, as has another for \$25/hr. These contracts have not been countersigned by the Boosters, and a discussion ensued regarding whether or not to honor these contracts. Because we work very hard raising money, and because of 501©(3) considerations which require more rigorous bookkeeping methods, we are now requiring time cards and employment contracts with an approved hourly rate. We will be carefully scrutinizing expenditures and hours worked. It was agreed upon by the membership present that \$20/hr is a reasonable amount to pay our assistants. and it was reiterated that we require backup paperwork in the form of time cards and employment contracts.

Pat Massey interposed that we, as the Booster organization, are required to keep a separate profile. It is our responsibility to raise money, determine how that money is spent, and that it is a good idea to support in a reasonable fashion what the director requests or desires, but that we are not required to give our director complete freedom in how our money is spent as APS employees, by regulation, cannot be involved in financial transactions in any way.

The question of who would write the drill for the marching band production in the fall of 2009 was raised by May Goldenberg; whether Mr. Schrader or a professional hired by the Boosters to do so remains undetermined.

This budget proposal can be changed or amended. Tony Ohlhausen moved that we accept the Boosters' proposed budget as written. It was seconded and unanimously approved by the membership.

## F. Old Business

1. 501©(3)

Alan Hall reported to our leadership that the approval process for 501©(3) applications is currently 90 days behind normal, that our application has not reached the “triage” stage and that applications received as of August 8, 2008, are now currently being assigned to processors. So we wait.

2. Isotopes Fundraiser

Andy Zawadzki reported that there has been a push-back on the 3/15 training day. So far we have 28 responses to the initial request letter with 61 people volunteering for this summer’s Isotopes fundraiser. We needed a minimum of 50 people to cover 300 slots, so we are over the minimum required. A training session will occur in March at a Lobo game to give people experience. We currently have 12 alcohol servers. We generally work one alcohol portable at most per game.

3. Joint Concert with Jefferson

Although we have made repeated requests of Mr. Schrader for information regarding our traditional joint concert with Jefferson at the end of the school year, we still have no information as to whether or not this event will occur.

4. Doug Dorame

Doug joined us toward the end of our meeting and explained the facilities situation as regards band camp and the general remodeling situation that will be occurring over the next several months near the band room. Access to the band room this summer is questionable because of the asbestos abatement project that will be occurring. The band room will be inaccessible all spring break and there will be no summer activities at AHS because of this project.

**Adjournment:** Meeting was adjourned at 8:45 p.m. by Holly Wambold, Co-President. The next general meeting will be at 6:30 p.m. on Wednesday, April 8, 2009, at 6:30 in the Choir Room at Albuquerque High School.

Minutes submitted by:

Cindy Chapman, Secretary